

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY & SCIENCE, BHOPAL, (M.P)

LIBRARY COMMITTEE

LNCTS/LC/2023/01

Date: 29/01/2023

Objectives/Functions:

The Library Committee provides a forum for open discussion of matters relating to the Library and its services.

The major objectives are give below:

1. The Library Committee is a standing committee of the Academic Council.
2. To develop collection of reading material useful for various courses.
3. To provide full information support to the teaching-learning process in the college.
4. To provide various library services and facilities to the readers.
5. To support research activity for its progress and qualitative development.
6. To exchange information about the library and information requirements of the academic community of departments, centers and students.
7. The committee also looks into student's complaints, if any.
8. To discuss the need of budget, rules and regulations of the library.

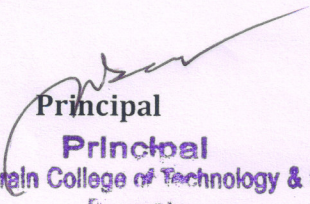
Role & Responsibilities:

The duties and function of the Library Committee shall be:

1. To frame general rules for the management of the Library.
2. To prepare the annual budget estimates of the Library.
3. To allocate funds, from the sanctioned annual budget of the library, for the purchase of books, journals and periodicals.
4. To arrange for the stock taking of the library.
5. To advise the Librarian regarding general library development.

Composition:

S.No	Name	Department	Designation
1	Prof. Rahul Sharma	EC	Chairman
2	Dr. Deepak Singh Tomar	CSE	Member
2	Prof. Khushboo Rai	CSE	Member
3	Dr. Parmeet Kaur	EC	Member
5	Prof. Sushil Chourey	ME	Member
6	Dr. Bhawna Pillai	CSE	Member
7	Prof. Arvind Mishra	ME	Member
8	Prof. Sanket Choudhary	EC	Member
9	Prof. Neerja Dubey	CSE	Member
10	Dr. Bhupendra Tripathi	Maths	Member
11	Dr. Sangeeta Kapoor	Physics	Member
12	Dr. Varsha Parmar	Chemistry	Member
13	Dr. Pooja Saxena	Humanities	Member
14	Mr. Trilok Suryavanshi	Librarian	Member


Principal**Principal****Lakshmi Narain College of Technology & Science**

Bhubaneswar

Copy to:

1. Office of Honorable Chairman/Vice Chairperson/Secretary for kind information please
2. All HODs for circulation among faculty, students and staff.
3. Website In charge for uploading on Institute's website
4. Registrar
5. All concerned committee members
6. Admission Cell/Accounts/Library/Workshop/Store/Hostel Warden/Reception/Sports Officer/NCC wing
7. All College Notice Boards
8. Guard File

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY & SCIENCE, BHOPAL (M.P)

LIBRARY COMMITTEE

LNCTS/LC/2023/02

Date: 20/04/2023

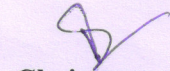
Information and Agenda of Meeting No. 01 of 2023

The meeting of Library Committee will be held on 19/05/2023 (Friday) at 09:30 am in the Meeting Room of the college.

The agenda points are as under:

1. Confirmation of minutes of Library Committee meeting No. 2 of 2022
2. Facilities in Library premises
3. Working Timing
4. Procurement of Books

Please make it convenient for your-self to attend the meeting.



Chairman
(Library Committee)

Copy to:

1. Office of Honorable Chairman/Vice Chairperson/Secretary for kind information please
2. All concerned committee members

LAKSHMI NARAIN COLLEGE OF TECHNOLOGY & SCIENCE, BHOPAL (M.P)

LIBRARY COMMITTEE

LNCTS/LC/2023/03

Date: 19/05/2023

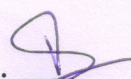
Minutes of Meeting

A Meeting of Library Committee was held on 19/05/2023 (Friday) in Meeting Room of the college from 09:30 am.

Confirmation of Minute of Library Committee Meeting No. 02 of 2022 and progress there in the librarian states that demands which were put up by Departments for new subjects as well as for Upgraded versions of the books had been processed. The books had been received. The college library had functioned till late evening, as per the discussions in last meeting. The students were facilitated to use best use of library.

Discussions

1. Librarian Mr. Trilok Suryavanshi apprised that the Wi-Fi facilities were smoothly working in Library premises and students were happily using these facilities.
2. Library Timing: Librarian Mr. Trilok Suryavanshi apprised the committee that the timing of the library had been from 09 am to 08 pm. The students from the hostels and also those Students adjacent as per their requirement and convenience in evening time.
3. The Chairman of LC, Prof. Rahul Sharma has requested members to workout requirement of books considering introduction of new subjects branches up gradation of Syllabus, addition of new books, reading materials etc. at the earliest
4. Librarian had requested all the departments to submit their requirement considering strength of their students, no. of old books available and no. of other author's books available on the Subjects/no. of topics covered in other books. A judicious requirement may be projected for central Library as well for their own department Library.
5. All the Members had jointly expressed that they all need to ask their faculty to promote more us of Library facilities by themselves and motivate their students also.


Chairman
(Library Committee)

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