

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY & SCIENCE, BHOPAL, (M.P.)

## GOVERNING BODY

LNCTS/GB/2023/01

Date: 21/01/2023

### FORMATION OF GOVERNING BODY

The Governing Body (GB) is formed as per the guidelines of AICTE, New Delhi and RGPV Bhopal.

#### Objectives:

The Society/Trust, which has established the Institution, shall exercise its control in the institution through the Governing Body.

#### Function, Role & Responsibility:

The GB is responsible for the management of the Institution. Its function shall include the following:

- a) To form various Committees.
- b) To approve the budget estimates recurring and non-recurring for the financial year in advance.
- c) To scrutinize and accept the audited statement of account for each year.
- d) To estimate the work load, approve the staff pattern and create posts-teaching and non-teaching (Technical and administrative) for the Institution.
- e) To consider and approve the proposals for creation of infrastructure such as building, equipment, Library and staff on a continuous basis.
- f) To Consider and make provisions for meeting the general and specific conditions laid down by AICTE, The State Government RGPV, Bhopal and monitoring the progress in fulfilling the conditions:
- g) To consider the report of the Principal on status of admissions:
- h) To consider the report of the Principal on the academic performance of the students.
- i) To supervise the observance of service Conditions of the staff as prescribed.
- j) To consider the proposals of the Principal for improvement in academic performance of the staff.
- k) To consider any other matter which enhance the academic atmosphere in the institution.
- l) To consider any proposal for expansion of educational activities to be made to the \*AICTE/Government/RGPV Bhopal.

The Meeting of Governing Body will be held 2 times in a year. The meeting of the Committees should be held as often as required. The Principal of the institutions, who is the members Secretary, shall be responsible for organizing the meeting as required. The notice of the meeting should be sent to all the members so as to reach them at least 15 days in advance. The agenda papers with details should reach the members at

least a week in advance. Principals shall be responsible for preparing the minutes of the meeting.

Composition:

S.No	Name	Designation	
1	Shri. Jai Narain Chouksey	Chairman	Chairman and Managing Trustee
2	Smt. Poonam Chouksey	Member	Vice Chairperson
3	Dr. O.P Rai	Member	Trust Nominee Advisor & Special Invitee.
4	DTE's Nominee	Member	DTE's Nominee
5	RGPV Nominee	Member	RGPV Nominee
6	Dr. Amitbodh Upadhyaya	Member	Staff Representative
7	Dr. Sanjeet Singh	Member	Faculty Representative
8	Dr. K. N. Shukla	Principal & Ex-Officio Member Secretary	Principal

Frequency:

Twice in a year

  
**Principal**

& Ex-Officio Member Secretary

**Principal**  
**Shri. Jai Narain College of Technology & Science**  
**BHOPAL**

Copy to:

1. Shri. J.N. Chouksey , Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Amitbodh Upadhyaya, Staff Representative
5. Dr. Sanjeet Singh, Faculty Representative
6. AICTE (Ex-Office) Nominee
7. RGPV Bhopal, University Nominee