# Estd. 2006

# LAKSHMI NARAIN COLLEGE OF TECHNOLOGY & SCIENCE

Approved by AICTE, New Delhi & An ISO 9001:2015 Certified Institute Recognized by Govt. of M.P., Affiliated to RGPV, Bhopal (M.P.)

Ref: LNCTS/PAQIC/2023/152\_

Date: 08/12/2023

# Establishment of Program Assessment and Quality Improvement Committee

#### (Revised)

## Objective/Functions:

To enhance the Quality of Program and to ensure continuous improvement in terms of curriculum, teaching learning process, student performance, faculty contributions, infrastructural facilities, student support systems and industry interaction by effectively involving the stakeholders. A Committee of following composition is to be formed (Revised) in the department by the HOD and a copy is to be submitted to the all concerned within 1 week from the issue of this notice.

## Composition:

- Head of the Department as convener
- Three to five faculty members of the department with different expertise/ specialization as nominated by HOD as member of the committee.

## Role & Responsibility: The Role and Responsibility of PAQIC are as follows:-

- 1. To develop, implement and monitor Quality Parameters for various academic and administrative activities within the department.
- 2. To create a learner centric environment. Ensure the design of Course Outcomes (COs) by the course coordinators using Bloom's taxonomy for the effective teaching strategy and assessments of course.
- 3. To take necessary action as per the report on faculty feedback and measure the effectiveness.
- 4. To monitor the computation of attainment of COs and POs and PSOs by the concerned faculty member and take necessary action for continuous improvement.
- To evaluate program effectiveness and take necessary steps for continues improvement.
- 6. To motivate faculty and student to attend workshops. Develop projects, working modals, paper publications and research.
- 7. To interact with the student, faculty members, program coordinator, course coordinators and external stakeholders to understand the effectiveness of program in order to achieve the PEOs.



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- To prepare an action plan to enhance research activities in the department in coordination with the Departmental Research Committee (DRC)
- To build organized and systematic methodology of documentation and internal communication.
- 10. To encourage professional body activities among the faculty and students.
- 11. To set targets for PO attainment.

Lakshmi Narain C (Dr. V. N. Bartaria)

Principal

## Copy to:

- 1. Office of Honorable Chairman/Vice Chairperson/Secretary for kind information please
- 2. All HODs for necessary action
- 3. Website In charge for uploading on Institute's website
- 4. Registrar
- 5. All concerned committee members
- T&P/Admission Cell/Accounts/Library/Workshop/Store/Hostel Warden/Reception/ Sports Officer/NCC wing
- 7. Guard File